

TROOP BUDGET PLANNING WORKSHEET

Use this form and the Ideal Year of Scouting information to make all of your Scouting plans possible.

Every troop needs adequate funds to operate well. **It is critical to have an annual plan and develop a budget to pay for the annual plan.** Focus on providing a quality program rather than continually fundraising throughout the year. Communicate your annual plan with the families. If fundraising is necessary, consider participating in the council endorsed product sale to provide youth with an "Ideal Year in Scouting" where all activities and fees are paid for by the profits from the sale. **Always fund the basics like registration fees, awards, and activities first.**

<u>SAMPLE TROOP BUDGET</u>	
ACTIVITY PLANNER	
(A) Total Activity Plan	\$ <u>8600.00</u>
OTHER TROOP EXPENSES	
1. Registration Fees 35 youth @ \$10.00 = \$ <u>350.00</u> 10 adults @ \$10.00 = \$ <u>100.00</u> Unit Recharter @ \$20.00 = \$ <u>20.00</u> Extra funds for youth unable to pay registration fee 3 youth at \$10.00 each = \$ <u>30.00</u>	
2. Boys' Life for all Youth 38 youth @ \$12.00 = \$ <u>456.00</u>	
3. Awards for Youth (ie: ranks, achievements, etc.) 38 youth @ \$7.50 = \$ <u>285.00</u>	
4. Accident Insurance \$1.00 per registrant = \$ <u>48.00</u>	
5. Materials for Leaders (ie: leader's book, etc.) 3 new leaders @ \$12.00 = \$ <u>36.00</u>	
6. Program Materials for Youth: 9 Boy Scout Handbooks @ \$8.99 = \$ <u>80.91</u> Camping Equipment and Repair = \$ <u>250.00</u> Postage and Printing for Parent Newsletter = \$ <u>35.00</u>	
7. Special Activities and Events: Camp Fees Phillips: 30 Youth @ \$ 215.00 = \$ <u>6450.00</u> Phillips: 4 Adults @ \$ 138.00 = \$ <u>552.00</u> Court of Honor Supplies \$ <u>200.00</u> Summer Camp Scholarships (for youth unable to pay) \$ <u>200.00</u> Leader Recognitions \$ <u>50.00</u> Leader Training \$ <u>250.00</u>	
(A) + Other Expenses =	
(B) TOTAL TROOP EXPENSES	\$ <u>17992.91</u>

<u>OUR TROOP BUDGET</u>	
ACTIVITY PLANNER	
(A) Total Activity Plan	\$
OTHER TROOP EXPENSES	
1. Registration Fees youth @ \$10.00 = \$ adults @ \$10.00 = \$ Unit Recharter @ \$20.00 = \$ <u>20.00</u> Extra funds for youth unable to pay registration fee youth at \$10.00 each = \$	
2. Boys' Life for all Youth youth @ \$12.00 = \$	
3. Awards for Youth (ie: ranks, achievements, etc.) youth @ \$7.50 = \$	
4. Accident Insurance \$1.00 per registrant = \$ <u>0.00</u>	
5. Materials for Leaders (ie: leader's book, etc.) new leaders @ \$12.00 = \$	
6. Program Materials for Youth: Boy Scout Handbooks @ \$8.99 = \$ Camping Equipment and Repair = \$ Postage and Printing for Parent Newsletter = \$	
7. Special Activities and Events Camp Fees Phillips: Youth @ \$ 215.00 = \$ Phillips: Adults @ \$ 138.00 = \$ Court of Honor Supplies \$ Summer Camp Scholarships (for youth unable to pay) \$ Leader Recognitions \$ Leader Training \$	
(A) + Other Expenses =	
(B) TOTAL TROOP EXPENSES	\$

Now transfer this total (A) + (B) to complete the income portion of your budget and make all of your troop's Scouting Goals and Plans come true. Don't stop now. A few more minutes of planning will provide you and your Boy Scouts with many hours of fun this year.